

<b>REFERENCE SERVICE SLIP</b> *SHADED BOXES FOR NARA USE ONLY*				DATE (MM/DD/YYYY)	TRACKING NUMBER
LAST NAME (PRINT)		FIRST NAME (PRINT)		RESEARCHER CARD NUMBER	
SERIES OR COLLECTION NAME					
RECORD GROUP NUMBER/ COLLECTION DESIGNATION		ENTRY NUMBER	NATIONAL ARCHIVES IDENTIFIER (OPTIONAL)		BOX/ITEM NOS. REQUESTED
STACK	ROW	COMPARTMENT	SHELF	NUMBER OF BOXES/ITEMS PULLED	
OTHER RECORD IDENTIFICATION INFORMATION [SPECIFY FOLDER TITLE(S)/FILE NUMBER(S)] ----- -----					
REQUEST REVIEWED BY			REQUEST PULLED BY		
RECEIVED BY		DATE (MM/DD/YYYY)	REFILED BY		DATE (MM/DD/YYYY)

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**RECORD OF CHARGEOUTS IN SEARCH ROOM**

DATE	OUT TIME	INITIALS	IN TIME	INITIALS	DATE	OUT TIME	INITIALS	IN TIME	INITIALS

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